

AGENDA

Administrative Committee Meeting

July 8, 2009

9:00 a.m.

Location

SANBAG

Super Chief Conference Room

1170 W. 3rd Street, 2nd Floor

San Bernardino, CA

Administrative Committee Membership

Chair – SANBAG Vice President

Supervisor Brad Mitzelfelt
County of San Bernardino

SANBAG President

Mayor Paul Eaton
City of Montclair

SANBAG Past President

Supervisor Gary Ovitt
County of San Bernardino

Mt./Desert Representatives

Mayor Rick Roelle
Town of Apple Valley

Council Member Mike Leonard
City of Hesperia

Supervisor Neil Derry
County of San Bernardino

East Valley Representatives

Mayor Pro Tem Patricia Gilbreath
City of Redlands

Mayor Patrick Morris
City of San Bernardino

Supervisor Josie Gonzales
County of San Bernardino

West Valley Representatives

Council Member Gwenn Norton-Perry
City of Chino Hills

Mayor Dennis Yates
City of Chino

Supervisor Paul Biane
County of San Bernardino

San Bernardino Associated Governments (SANBAG) is a council of governments formed in 1973 by joint powers agreement of the cities and the County of San Bernardino. SANBAG is governed by a Board of Directors consisting of a mayor or designated council member from each of the twenty-four cities in San Bernardino County and the five members of the San Bernardino County Board of Supervisors.

In addition to SANBAG, the composition of the SANBAG Board of Directors also serves as the governing board for several separate legal entities listed below:

***The San Bernardino County Transportation Commission**, which is responsible for short and long range transportation planning within San Bernardino County, including coordination and approval of all public mass transit service, approval of all capital development projects for public transit and highway projects, and determination of staging and scheduling of construction relative to all transportation improvement projects in the Transportation Improvement Program.*

***The San Bernardino County Transportation Authority**, which is responsible for administration of the voter-approved half-cent transportation transactions and use tax levied in the County of San Bernardino.*

***The Service Authority for Freeway Emergencies**, which is responsible for the administration and operation of a motorist aid system of call boxes on State freeways and highways within San Bernardino County.*

***The Congestion Management Agency**, which analyzes the performance level of the regional transportation system in a manner which ensures consideration of the impacts from new development and promotes air quality through implementation of strategies in the adopted air quality plans.*

*As a **Subregional Planning Agency**, SANBAG represents the San Bernardino County subregion and assists the Southern California Association of Governments in carrying out its functions as the metropolitan planning organization. SANBAG performs studies and develops consensus relative to regional growth forecasts, regional transportation plans, and mobile source components of the air quality plans.*

Items which appear on the monthly Board of Directors agenda are subjects of one or more of the listed legal authorities. For ease of understanding and timeliness, the agenda items for all of these entities are consolidated on one agenda. Documents contained in the agenda package are clearly marked with the appropriate legal entity.

**San Bernardino Associated Governments
County Transportation Commission
County Transportation Authority
Service Authority for Freeway Emergencies
County Congestion Management Agency**

AGENDA

Administrative Committee Meeting

**July 8, 2009
9:00 a.m.**

Location: SANBAG, Super Chief Conference Room, 1170 W. 3rd Street, 2nd Floor,
San Bernardino

CALL TO ORDER 9:00 a.m..
(Meeting Chaired by Brad Mitzelfelt)

- I. Attendance
- II. Announcements
- III. Agenda Notices/Modifications – Anna Aldana

1. Possible Conflict of Interest Issues for the Administrative Committee Meeting July 8, 2009. Pg. 5

Note agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

Consent Calendar

Consent Calendar items shall be adopted by a single vote unless removed by member request.

Administrative Matters

2. Attendance Register Pg. 6

A quorum shall consist of a majority of the membership of each SANBAG Policy Committee, except that all County Representatives shall be counted as one for the purpose of establishing a quorum.

3. Procurement Report for June 2009 Pg. 8

Receive Monthly Procurement Report. William Stawarski

Notes/Actions

Discussion Items

Administrative Matters

4. **Appropriations Limitation for Fiscal Year 2009/2010** Pg. 10
 Adopt Resolution 10-002 to establish appropriations limit at \$888,002,281. **William Stawarski**
5. **Changes to Policy 10111, Work Requirements, Leaves, and Absences** Pg. 13
 Approve changes to Policy 10111 to incorporate wage and benefit continuation for full-time SANBAG employees called to active duty in the Armed Forces. **Duane Baker**

Program Support/Council of Govts.

6. **Amendment to the Fiscal Year 2009/2010 Budget for the I-10 High Occupancy Vehicle (HOV) project** Pg. 16
 Approve Budget Amendment to add new task 26610000 for the I-10 HOV project in the Cities of Montclair and Ontario in the amount of \$774,000. **Garry Cohoe**
7. **Amendment to the Fiscal Year 2009/2010 Budget for Interstate-215 Segments 1 and 2** Pg. 18
 Approve Fiscal Year 2009/2010 Budget Amendment to Task 83810000 to:
1. Add new American Recovery and Reinvestment Act (ARRA) funds for the construction of I-215 Segments 1 and 2 in the amount of \$29.5 million;
 2. Reduce the Congestion Mitigation and Air Quality (CMAQ) Program funds by \$15 million;
 3. Reduce the Transportation Congestion Relief Program (TCRP) funds by \$12.5 million;
 4. Reduce \$2 million from the Surface Transportation Program (STP) funds. **Garry Cohoe**

Comments from Committee Members

Public Comment

ADJOURNMENT

Additional Information

Acronym List

Pg. 20

Complete packages of the SANBAG agenda are available for public review at the SANBAG offices. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

Meeting Procedures and Rules of Conduct

Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

Accessibility

The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3rd Street, 2nd Floor, San Bernardino, CA.

Agendas – All agendas are posted at 1170 W. 3rd Street, 2nd Floor, San Bernardino at least 72 hours in advance of the meeting. Complete packages of this agenda are available for public review at the SANBAG offices and our website: www.sanbag.ca.gov. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

Agenda Actions – Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

Closed Session Agenda Items – Consideration of closed session items *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

Public Testimony on an Item – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a "Request to Speak" form, provided at the rear of the meeting room, and present it to the Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for *each* item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

Agenda Times – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

Public Comment – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. "Public Testimony on any Item" still apply.*

Disruptive Conduct – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for meetings. Your cooperation is appreciated!*

**SANBAG General Practices for Conducting Meetings
of
Board of Directors and Policy Committees**

Basic Agenda Item Discussion.

- The Chair announces the agenda item number and states the subject.
- The Chair calls upon the appropriate staff member or Board Member to report on the item.
- The Chair asks members of the Board/Committee if they have any questions or comments on the item. General discussion ensues.
- The Chair calls for public comment based on “Request to Speak” forms which may be submitted.
- Following public comment, the Chair announces that public comment is closed and asks if there is any further discussion by members of the Board/Committee.
- The Chair calls for a motion from members of the Board/Committee.
- Upon a motion, the Chair announces the name of the member who makes the motion. Motions require a second by a member of the Board/Committee. Upon a second, the Chair announces the name of the Member who made the second, and the vote is taken.

The Vote as specified in the SANBAG Bylaws.

- Each member of the Board of Directors shall have one vote. In the absence of the official representative, the alternate shall be entitled to vote. (Board of Directors only.)
- Voting may be either by voice or roll call vote. A roll call vote shall be conducted upon the demand of five official representatives present, or at the discretion of the presiding officer.

Amendment or Substitute Motion.

- Occasionally a Board Member offers a substitute motion before the vote on a previous motion. In instances where there is a motion and a second, the maker of the original motion is asked if he would like to amend his motion to include the substitution or withdraw the motion on the floor. If the maker of the original motion does not want to amend or withdraw, the substitute motion is not addressed until after a vote on the first motion.
- Occasionally, a motion dies for lack of a second.

Call for the Question.

- At times, a member of the Board/Committee may “Call for the Question.”
- Upon a “Call for the Question,” the Chair may order that the debate stop or may allow for limited further comment to provide clarity on the proceedings.
- Alternatively and at the Chair’s discretion, the Chair may call for a vote of the Board/Committee to determine whether or not debate is stopped.
- The Chair re-states the motion before the Board/Committee and calls for the vote on the item.

The Chair.

- At all times, meetings are conducted in accordance with the Chair’s direction.
- These general practices provide guidelines for orderly conduct.
- From time-to-time circumstances require deviation from general practice.
- Deviation from general practice is at the discretion of the Board/Committee Chair.

Courtesy and Decorum.

- These general practices provide for business of the Board/Committee to be conducted efficiently, fairly and with full participation.
- It is the responsibility of the Chair and Members to maintain common courtesy and decorum.

Adopted By SANBAG Board of Directors January 2008

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
- San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM 1

Date: July 8, 2009

Subject: Information Relative to Possible Conflict of Interest

Recommendation*: Note agenda items and contractors/subcontractors, which may require member abstentions due to possible conflicts of interest.

Background: In accordance with California Government Code 84308, members of the SANBAG Board may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve months from an entity or individual, except for the initial award of a competitively bid public works contract. This agenda contains recommendations for action relative to the following contractors:

Item No.	Contract No.	Principals & Agents	Subcontractors
		None	

Financial Impact: This item has no direct impact on the SANBAG budget.

Reviewed By: This item is prepared monthly for review by SANBAG Board and Committee members.

*

Approved
Administrative Committee Meeting

Date: _____

Moved: _____ *Second:* _____

In Favor: _____ *Opposed:* _____ *Abstained:* _____

Witnessed: _____

ADMINISTRATIVE COMMITTEE ATTENDANCE RECORD – 2009

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Paul Biane Board of Supervisors	X	X		X	X	X						
Patrick Morris City of San Bernardino	X	X	X	X	X	X						
Mike Leonard City of Hesperia	X	X		X	X	X						
Bea Cortes City of Grand Terrace	X											
Patricia Gilbreath City of Redlands		X	X	X	X	X						
Paul Eaton City of Montclair	X	X	X		X	X						
Josie Gonzales Board of Supervisors												
Brad Mitzelfelt Board of Supervisors	X		X			X						
Gary Ovitt Board of Supervisors		X	X	X	X	X						
Dennis Yates City of Chino	X	X	X	X	X	X						
Gwenn Norton-Perry City of Chino Hills	X	X		X	X	X						
Rick Roelle Town of Apple Valley		X		X		X						

X = Member attended meeting.

Empty box = Member did not attend meeting

Crossed out box = Not a member at the time.

ADMINISTRATIVE COMMITTEE ATTENDANCE RECORD - 2008

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Paul Biane Board of Supervisors	X	X	X		X	X	X	X	X			
Robert Christman City of Loma Linda	X	X	X	X	X							
Patrick Morris City of San Bernardino								X	X	X		
Mike Leonard City of Hesperia	X	X	X	X	X	X		X		X	X	
Bea Cortes City of Grand Terrace	X	X		X	X	X		X	X	X	X	
Lawrence Dale City of Barstow	X	X	X		X	X	X	X	X	X		
Paul Eaton City of Montclair	X	X		X	X	X	X	X	X	X	X	
Josie Gonzales Board of Supervisors			X	X	X	X						
Dennis Hansberger Board of Supervisors	X	X	X			X						
Brad Mitzelfelt Board of Supervisors	X	X		X		X		X	X		X	
Gary Ovitt Board of Supervisors	X	X		X	X	X	X	X	X			
Dennis Yates City of Chino							X	X	X	X	X	
Gwenn Norton-Perry City of Chino Hills					X				X			
Rick Roelle Town of Apple Valley	X			X	X	X		X	X	X	X	

X = Member attended meeting.

* = Alternate member attended meeting. Empty box = Member did not attend meeting

Crossed out box = Not a member at the time.

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 3

Date: July 8, 2009

Subject: Procurement Report for June 2009

Recommendation:* Receive Monthly Procurement Report.

Background: The Board of Directors approved the Contracting and Procurement Policy (Policy No. 11000) on January 3, 1997. The Executive Director, or designee, is authorized to approve Purchase Orders up to an amount of \$50,000. All procurements for supplies and services approved by the Executive Director, or his designee, in excess of \$5,000 shall be routinely reported to the Administrative Committee and to the Board of Directors.

Attached are the purchase orders in excess of \$5,000 to be reported to the Administrative Committee for the month of June 2009.

Financial Impact: This item imposes no impact on the FY 2008/2009 Budget. Presentation of the monthly procurement report will demonstrate compliance with the Contracting and Procurement Policy (Policy No. 11000).

Reviewed By: This item is scheduled for review by the Administrative Committee on July 8, 2009.

Responsible Staff: William Stawarski, Chief Financial Officer

Approved
Administrative Committee

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

PURCHASE ORDERS ISSUED FOR JUNE 2009

	Vendor	Purpose	Sole Source Y/N	Amount
P09220	Atkinson, Andelson, Loya, Rudd & Romo	Legal Services for the SR-210 landscape Contractor Claim	Y – The Attorney originally working on this case moved to this law firm from the law firm Pekar & Abramson.	25,000.00
P09221	Inland Building Construction Companies, Inc.	Acoustic Wall Panels to be installed on the Lobby Walls	Y – This is a local firm that could provide the work within our time frame and are familiar with the unique requirements of the historic depot building.	9,325.00
P09230	Tyler Technologies, Inc.	License-User Fees for Crystal Reporting	Y – This is the version used by Tyler's Eden System Software.	6,300.00
P09231	TH Enterprises, Inc.	Purchase and set-up of HP Proliant DL380 G5 Server	N – Per Contract 05-034.	9,785.50
P09232	Harris & Associates	Construction Management for installation of six microwave vehicle detection systems along SR-210	Y – This firm is already working on other SANBAG project in this corridor, they have unique experience as a construction manager and due to time constraints, they already have staff ready to begin work on the project.	25,000.00
P10003	Xerox Corporation	60 Month lease for a Xerox WX4150X Printer/Copier/Scanner	N	7,200.00
			TOTAL PURCHASE ORDERS ISSUED	\$82,610.50

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 4

Date: July 8, 2009

Subject: Appropriations Limitation for Fiscal Year 2009/2010

Recommendation:* Adopt Resolution 10-002 to establish appropriations limit at \$888,002,281.

Background: Article XIIB of the California Constitution specifies that the appropriations limit of state and local governments may increase annually by a factor comprised of the change in population combined with the change in California per capita personal income.

In accordance with the above mentioned requirements, Resolution 10-002 has been prepared and is attached for review and adoption. The Ordinance 89-1 (Measure I) established the original appropriations limit of \$250,000,000. Resolution 10-002 establishes the appropriations limit at \$888,002,281 for Fiscal Year 2009/2010. The annual establishment of an appropriations limitation excludes federal grant funds.

The California Department of Finance provides the percentage change over prior year for the per capita personal income and the annual percent change in population. The calculation is reviewed and approved by independent auditors.

The previous limit, as approved by the Board of Directors, was \$875,612,366. This item adjusts the limit to \$888,002,281.

*

Approved
Administrative Committee

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

ADM0907b-ws
ISF10
Attachment:
RES10002-ws

Admin. Agenda Item
July 8, 2009
Page 2

Financial Impact: This item imposes no financial impact. The 2009/2010 adopted budget, with associated amendments, is well below the proposed appropriation limit.

Reviewed By: This item is scheduled for review by the Administrative Committee on July 8, 2009.

Responsible Staff: William Stawarski, Chief Financial Officer

ADM0907b-ws
ISF10
Attachment:
RES10002-ws

RESOLUTION NO. 10-002

**RESOLUTION ESTABLISHING APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2009/2010**

WHEREAS, Article XIII B of the California Constitution and Sections 7900 through 7913 of the California Government Code require the establishment of an appropriations limit; and

WHEREAS, appropriations limits are applicable to funds received from the proceeds of taxes and interest earned on such proceeds.

NOW, THEREFORE, BE IT RESOLVED, that the San Bernardino County Transportation Authority hereby determines that pursuant to Section 7902(b) of the California Government Code, the appropriations limit for San Bernardino County Transportation Authority for Fiscal Year 2009/2010 is determined to be \$888,002,281.

Approved by the Board of Directors of the San Bernardino County Transportation Commission at a regular meeting thereof held this 5th day of August 2009.

*Approved
Board of Directors*

Date: _____

Moved: _____ *Second:* _____

In Favor: _____ *Opposed:* _____ *Abstained:* _____

Witnessed: _____

RES10002-ws

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 5

Date: July 8, 2009

Subject: Changes to Policy 10111, Work Requirements, Leaves, and Absences

Recommendation:* Approve changes to Policy 10111 to incorporate wage and benefit continuation for full-time SANBAG employees called to active duty in the Armed Forces.

Background: SANBAG Policy 10111, Work Requirements, Leaves, and Absences contains provisions for SANBAG employees on military leave. When discussing amendments to this policy to incorporate recent changes to federal law, the subject of wage and benefit continuation for full-time employees called up to active duty was brought up for discussion. The Administrative Committee directed staff to research the possibility of SANBAG adopting this type of policy.

Currently, SANBAG provides for 30 days of paid military leave each fiscal year. This leave can be used for any member of the reserve corps of the Armed Services or the National Guard called for temporary or active duty. Temporary duty is service or training lasting less than 180 days and active duty is service lasting longer than 180 days. SANBAG's policy is consistent with state and federal law.

Policies that provide for wage continuation beyond 30 days are in excess of state and federal law. The typical policy in place in those agencies that provide this benefit is to provide the difference between an employee's military pay and their base salary with the agency. Typically this pay differential is limited to 365 calendar days of service.

Approved
Administrative Committee

Date: _____

Moved: _____ *Second:* _____

In Favor: _____ *Opposed:* _____ *Abstained:* _____

Witnessed: _____

After reviewing the general provisions of this type of policy, the Administrative Committee directed staff to proceed with drafting a policy for SANBAG. Attached is an amendment to Policy 10111 that would provide wage and benefit continuation for full-time SANBAG employees called to active duty.

The policy would go into effect when an employee who is a member of the Armed Services Reserve or National Guard is called to active duty by the President of the United States in time of war, armed conflict, United Nation's Resolution, or imminent danger. The employee would receive their full pay for the first 30 calendar days under the existing federal and state laws. After that first 30 calendar days, the employee would receive the difference between their military pay (including wages, salary, specialty assignment, housing subsidy or any other form of compensation) and their base salary with the agency. These payments would not continue beyond 365 calendar days. The agency would also continue to contribute towards the medical and dental benefits of the employee. During the period of military service the medical and dental plans provided by the military for the employee and dependents would be the primary payer.

The implications to SANBAG are financial. In addition to the cost of providing the wage continuation itself, SANBAG would also have to pay for a replacement of the military service member while they are on duty. SANBAG is a very small organization and the extended absence of any of our employees requires that a replacement be used to insure that our work can continue.

Currently, SANBAG has only one employee serving in the reserves. The total cost for this policy can't be known until such time as it is needed. Though SANBAG has only one employee currently in the reserves, there is no way to know with certainty if other employees will be eligible in the future. In general, between the pay differential, benefit continuation and replacement salary costs the amount for each employee covered by this policy would exceed \$100,000 with some substantially more and some a little less.

- Financial Impact:*** SANBAG could experience costs in excess of \$100,000 per covered employee though the exact amount of any financial impact can't be known until the time the policy is activated. Factors influencing the financial impact would be the number of employees covered, the military rank and SANBAG salary of the employee, and the length of active duty.
- Reviewed By:*** This item is scheduled for review by the Administrative Committee on July 8, 2009.
- Responsible Staff:*** Duane A. Baker, Director of Management Services

San Bernardino Associated Governments	Policy	10111
Adopted by the Board of Directors April 3, 1991	Revised	Draft 7/8/09 7/1/09
Work Requirements, Leaves, and Absences	Revision No.	12 11

XV. MILITARY LEAVE

As provided in the California Military and Veterans Code Section 395 et seq., and any amendment thereto, and the federal Uniformed Service Employment and Reemployment Rights Act of 1994, a SANBAG employee, regular or extra-help, may be entitled to the following rights concerning military leave:

D. **Compensation.** This provision does not include an employee's attendance at weekend reserve meetings or drills. Employees must use their own time to attend such meetings. Should the meetings unavoidably conflict with an employee's regular working hours, the employee is required to use vacation or holiday leave, leave without pay, or make up the time. Employees who are called in for a medical examination to determine physical fitness for military duty must also use vacation leave, leave without pay, or make up the time. Employees cannot be required to use their accrued leave. Any employee meeting the requirements in sections B and C. shall be entitled to receive their regular salary or compensation for the first thirty (30) calendar days of any such leave. **Pay for such purposes shall not exceed thirty (30) days in any one fiscal year and shall be paid only for the employee's regularly scheduled workdays that fall within the thirty (30) calendar days.**

E. **Continuation of Wage and Benefits for Full-Time Employee Called to Active Duty.** An employee who is a member of the Armed Services Reserve or National Guard and is called to active duty by the President of the United States in time of war, armed conflict, United Nation's Resolution, or imminent danger, would receive his/her full pay for the first 30 calendar days under existing federal and state laws (see previous par. D). After the first 30 calendar days, the employee would receive the difference between his/her military pay (including wages, salary, specialty assignment, housing subsidy or any other form of compensation) and his/her base salary with the agency.

SANBAG would also continue to contribute towards the medical and dental benefits of the employee, providing the employee and his/her dependents were covered under the medical and dental plans offered by SANBAG prior to being called to active duty. During the period of military service, the medical and dental plans provided by the military for the employee and dependents would be the primary payer.

These payments would not continue beyond 365 calendar days.

XVIII. REVISION HISTORY

Revision No.	Revisions	Adopted
12	Par. XI.E. Continuation of Wage and Benefits for Full-Time Employee Called to Active Duty. Added new paragraph to Military Leave.	

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 6

Date: July 8, 2009

Subject: Amendment to the Fiscal Year 2009/2010 Budget for the I-10 High Occupancy Vehicle (HOV) project

Recommendation:* Approve Budget Amendment to add new task 26610000 for the I-10 HOV project in the Cities of Montclair and Ontario in the amount of \$774,000.

Background: The I-10 High Occupancy Vehicle (HOV) project within the Cities of Montclair and Ontario Task Number needs to be reopened so the final project accounting can be completed.

In February 1997, SANBAG entered into cooperative agreements for the construction of the two projects that added an HOV lane in each direction between the Los Angeles County Line and Milliken Avenue. The projects have been completed for years, but the final project accounting was never completed. The final accounting has identified that Caltrans is to refund SANBAG \$1,266,079.09 for overpayment of construction management services on one project and SANBAG owes Caltrans \$493,047.45 for construction management services on the other project. The net amount that SANBAG will receive is \$773,031.64.

Since the two projects are covered by two separate cooperative agreements, Caltrans cannot just issue a check for the \$773, 031.64. SANBAG needs to issue a check for \$493,047.45, while at the same time SANBAG receives a check for

*

Approved
Administrative Committee

Date: _____

Moved: _____ *Second:* _____

In Favor: _____ *Opposed:* _____ *Abstained:* _____

Witnessed: _____

\$1,266,079.09. The amendment to the FY 09/10 Budget is required to allow the issuance of the check to Caltrans.

Financial Impact: This recommendation is not consistent with the 2009/2010 budget. The fund type for the budget amendment is Measure I Valley Major Projects.

Reviewed By: This item will be reviewed by the Administrative Committee on July 8, 2009.

Responsible Staff: Garry Cohoe, Director of Freeway Construction

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 7

Date: July 8, 2009

Subject: Amendment to the Fiscal Year 2009/2010 Budget for Interstate-215 Segments 1 and 2

Recommendation:* Approve Fiscal Year 2009/2010 Budget Amendment to Task 83810000 to:

1. Add new American Recovery and Reinvestment Act (ARRA) funds for the construction of I-215 Segments 1 and 2 in the amount of \$29.5 million;
2. Reduce the Congestion Mitigation and Air Quality (CMAQ) Program funds by \$15 million;
3. Reduce the Transportation Congestion Relief Program (TCRP) funds by \$12.5 million;
4. Reduce \$2 million from the Surface Transportation Program (STP) funds.

Background: The net result of these adjustments will result in no total dollar change to the 09/10 task 83810000 budget; however, the mixture and type of funding is being changed. The Interstate-215 Segments 1 and 2 construction project was originally programmed to be funded with a mix of available Federal, State, and Local funds. For a variety of reasons, not all of these fund sources are either available or available at the same level for use on the project at this time. A revised funding plan for the I-215 corridor was approved at the April, 2009 Board meeting and

*Approved
Administrative Committee*

Date: _____

Moved: _____ *Second:* _____

In Favor: _____ *Opposed:* _____ *Abstained:* _____

Witnessed: _____

this budget amendment is being implemented to be consistent with this approved plan. This plan included the use of \$128 million in Federal American Recovery and Reinvestment Act (ARRA) funds for this project. It is estimated that \$29.5 million of the ARRA funds will be required during the 09/10 fiscal year. Both Regional and State ARRA funds were programmed on the project in the Regional Transportation Improvement Plan (RTIP) and were approved by the California Transportation Commission (CTC) at its April 15, 2009 meeting.

Due to these new ARRA funds being available for use in Fiscal Year 09/10 for the I-215 project, a budget amendment needs to be executed to denote the usage of these funds. To meet the intent of using the ARRA funds as soon as possible, it is recommended that \$29.5 million in ARRA funds be added to the 09/10 budget for use on task 838, I-215 construction. This results in the need to lower the budget of the CMAQ, TCRP, and STP funds in the Fiscal Year 09/10 budget. The construction funding plan for this project identifies the use of the CMAQ, TCRP and STP funds are programmed in the next few years. The ARRA funds are being utilized in part because State Proposition 1B Corridor Mobility Improvement Account (CMIA) funds and the State Regional Improvement Program (RIP) funds are not available at the levels that were programmed.

Financial Impact: This recommendation is not consistent with the 2009/2010 budget. The total task budget authority for year 09/10 remains the same, but the mixture and type of funds are revised. ARRA funds are being added. CMAQ, TCRP and STP funds are being removed from the current FY and reserved to be utilized by this task in future years. All other funding sources currently budgeted for this task remains intact.

Reviewed By: This item will be reviewed by the Administrative Committee on July 8, 2009.

Responsible Staff: Garry Cohoe, Director of Freeway Construction

This list provides information on acronyms commonly used by transportation planning professionals. This information is provided in an effort to assist SANBAG Board Members and partners as they participate in deliberations at SANBAG Board meetings. While a complete list of all acronyms which may arise at any given time is not possible, this list attempts to provide the most commonly-used terms. SANBAG staff makes every effort to minimize use of acronyms to ensure good communication and understanding of complex transportation processes.

AB	Assembly Bill
ACE	Alameda Corridor East
ACT	Association for Commuter Transportation
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
APTA	American Public Transportation Association
AQMP	Air Quality Management Plan
ARRA	American Recovery and Reinvestment Act
ATMIS	Advanced Transportation Management Information Systems
BAT	Barstow Area Transit
CALACT	California Association for Coordination Transportation
CALCOG	California Association of Councils of Governments
CALSAFE	California Committee for Service Authorities for Freeway Emergencies
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation and Air Quality
CMIA	Corridor Mobility Improvement Account
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CSAC	California State Association of Counties
CTA	California Transit Association
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
DBE	Disadvantaged Business Enterprise
DEMO	Federal Demonstration Funds
DOT	Department of Transportation
EA	Environmental Assessment
E&D	Elderly and Disabled
E&H	Elderly and Handicapped
EIR	Environmental Impact Report (California)
EIS	Environmental Impact Statement (Federal)
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FSP	Freeway Service Patrol
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
HOV	High-Occupancy Vehicle
ICTC	Interstate Clean Transportation Corridor
IEEP	Inland Empire Economic Partnership
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
IIP/ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
IVDA	Inland Valley Development Agency
JARC	Job Access Reverse Commute
LACMTA	Los Angeles County Metropolitan Transportation Authority
LNG	Liquefied Natural Gas
LTF	Local Transportation Funds
MAGLEV	Magnetic Levitation

MARTA	Mountain Area Regional Transportation Authority
MBTA	Morongo Basin Transit Authority
MDAB	Mojave Desert Air Basin
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSRC	Mobile Source Air Pollution Reduction Review Committee
NAT	Needles Area Transit
NEPA	National Environmental Policy Act
OA	Obligation Authority
OCTA	Orange County Transportation Authority
PA&ED	Project Approval and Environmental Document
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PDT	Project Development Team
PNRS	Projects of National and Regional Significance
PPM	Planning, Programming and Monitoring Funds
PSE	Plans, Specifications and Estimates
PSR	Project Study Report
PTA	Public Transportation Account
PTC	Positive Train Control
PTMISEA	Public Transportation Modernization, Improvement and Service Enhancement Account
PUC	Public Utilities Commission
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RFP	Request for Proposal
RIP	Regional Improvement Program
RSTIS	Regionally Significant Transportation Investment Study
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SB	Senate Bill
SAFE	Service Authority for Freeway Emergencies
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act – A Legacy for Users
SCAB	South Coast Air Basin
SCAG	Southern California Association of Governments
SCAQMD	South Coast Air Quality Management District
SCRRA	Southern California Regional Rail Authority
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SOV	Single-Occupant Vehicle
SRTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCIF	Trade Corridor Improvement Fund
TCM	Transportation Control Measure
TCRP	Traffic Congestion Relief Program
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEA-21	Transportation Equity Act for the 21 st Century
TMC	Transportation Management Center
TMEE	Traffic Management and Environmental Enhancement
TSM	Transportation Systems Management
TSSDRA	Transit System Safety, Security and Disaster Response Account
USFWS	United States Fish and Wildlife Service
VCTC	Ventura County Transportation Commission
VVTA	Victor Valley Transit Authority
WRCOG	Western Riverside Council of Governments

San Bernardino Associated Governments



MISSION STATEMENT

To enhance the quality of life for all residents, San Bernardino Associated Governments (SANBAG) will:

- Improve cooperative regional planning
- Develop an accessible, efficient, multi-modal transportation system
- Strengthen economic development efforts
- Exert leadership in creative problem solving

To successfully accomplish this mission, SANBAG will foster enhanced relationships among all of its stakeholders while adding to the value of local governments.

Approved June 2, 1993
Reaffirmed March 6, 1996